

M I N U T E S
CITY COUNCIL MEETING
April 4, 2016
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Steve King, Michael Jordal, Jeremy Carolan, Jeff Austin, Judy Enright, David Hagen and Council Member-at-Large Janet Anderson

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, City Attorney Craig Byram, Police Captain David McKichan, Planning and Zoning Administrator Holly Wallace, Park and Rec Director Kim Underwood, and City Clerk Ann Kasel

OTHERS PRESENT: Austin Daily Herald, Post Bulletin, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Added to the Consent Agenda:

- (mot) 4. Licenses:
 Massage Therapist: Tenille Jensen, 1924 2nd Avenue NW
 Sign Installer: Fast Eddy's Flags and Signs, 359 1st Avenue South, South St. Paul
 Temporary Liquor: Pacelli Catholic Schools at Pacelli on April, 23 2016
 Temporary Liquor: Pacelli Catholic Schools at Pacelli on May 21, 2016
- Event Applications:
 Hormel Anniversary Event on July 29, 2016

Moved by Council Member Carolan, seconded by Council Member Jordal, approving the agenda as amended. Carried.

Moved by Council Member Hagen, seconded by Council Member-at-Large Anderson, approving the Council minutes from March 21, 2016. Carried.

AWARDS AND RECOGNITIONS

Mayor Stiehm read a proclamation declaring April 29, 2016 as Arbor Day and the month of May 2016 as Arbor Month.

Mayor Stiehm read a proclamation declaring the week of April 4, 2016 as Austin Literacy Week.

Amy Baskin stated there are many organizations in Austin to increase literacy in the Community and encouraged everyone to talk, sing and read more to children.

Mayor Stiehm read a proclamation declaring Friday, April 29th and Saturday, April 30th, 2016 as Taste of Nations Weekend.

CONSENT AGENDA

Moved by Council Member Enright, seconded by Council Member King, approving the consent agenda as follows:

Consent Agenda:

Licenses:

Cab Driver: Dewayne A. Carlsgaard, 408 2nd Street SE

Cigarette: Duffy's BP, 3010 W. Oakland Avenue

Concrete: Lickteig and Bastyr Farms, LLC, 2611 31st Street SW

Excavation: Lickteig and Bastyr Farms, LLC, 2611 31st Street SW

Exempt Gambling (raffle): Austin Noon Kiwanis at the Hormel Historic Home on August 3, 2016

Exempt Gambling (raffle): Mower County Ducks Unlimited at the Holiday Inn on April 22, 2016

Food: CineMagic 7 Theatre, 6956 Magda Drive, Maple Grove, MN

Food: Duffy's BP, 3010 W. Oakland Avenue

Gas Station: Duffy's BP, 3010 W. Oakland Avenue

Sign Installer: Schad Tracy Signs, Inc., 325 MN Avenue N, Oronoco, MN

Theatre: CineMagic 7 Theatre, 6945 Magda Drive, Maple Grove, MN

Massage Therapist: Tenille Jensen, 1924 2nd Avenue NW

Sign Installer: Fast Eddy's Flags and Signs, 359 1st Avenue South, South St. Paul

Temporary Liquor: Pacelli Catholic Schools at Pacelli on April, 23 2016

Temporary Liquor: Pacelli Catholic Schools at Pacelli on May 21, 2016

Claims:

- a. Credit Card Report
- b. Pre-list of Bills.

Event Applications:

Summer Kick Off Event – Vision 2020 Downtown Destination Committee on June 3, 2016

Hormel Anniversary Event on July 29, 2016

Carried.

BID OPENINGS AND AWARDS

The City received bids for 3rd Avenue NE – SPAM Museum Plaza Concrete. Public Works Director Steven Lang stated the following bids were received:

Contractor	Bid	Alt. C
The Joseph Company, Inc.	\$117,376	\$13,735
Pember Companies, Inc.	\$159,485	\$12,320
Estimate	\$128,300	\$15,000

Mr. Lang stated the project is currently within the budget and will be paid for by a Hormel Foundation Grant. He recommended awarding the bid and alternate C to the Joseph Company, Inc.

Moved by Council Member-at-Large Anderson, seconded by Council Member Enright, adopting a resolution awarding the bid and alternate C for 3rd Avenue NE – SPAM Museum Plaza concrete to the Joseph Company, Inc. Carried 7-0.

The City received bids for 3rd Avenue NE – SPAM Museum Plaza Landscaping. Public Works Director Steven Lang stated the following bids were received:

Contractor	Bid	Alt. A	Alt. B
Berg's Nursery & Landscape, LLC	\$27,581.12	\$8,722.75	\$10,921.66
Dolan's Landscape Center, Inc.	\$32,997.55	\$9,205.62	\$15,617.96
Estimate	\$36,405.00	\$8,740.00	\$22,110.00

He recommended awarding the bid and alternates A and B to the Berg's Nursery & Landscape Center, LLC.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution awarding the bid and alternates A and B for 3rd Avenue NE – SPAM Museum Plaza Landscaping to Berg's Nursery & Landscape Center, LLC. Carried 7-0.

PUBLIC HEARINGS

A public hearing was held for street improvement assessments on 4th Drive SW from the Turtle Creek Bridge to 24th Avenue SW, Project 5-A-16. The amount to be assessed is \$102,023.56 at 4.5% for 15 years. Public Works Director Steven Lang presented the street assessment public hearing. The specific details of each project were presented at the February 16, 2016 and March 8, 2016 improvement hearings and notices were mailed to each property owner with the exact assessment amount and payment options.

There was a written objection filed by Gregory J. Low and Cynthia R. Low, as Trustees of the Low Revocable Family Trust for the three parcels they own on the project. Mr. Lang requested parcels 34.880.0252, 34.880.0254 and 34.832.0015 be removed from the assessment roll.

Scott Wermager, 2403 4th Drive SW, objected to paying his assessment for parcel number 34.836.0030.

Moved by Council Member Austin, seconded by Council Member Enright, to adjourn and continue the hearing for parcels 34.836.0030 (Wermager), 34.880.0252 (Low), 34.880.0254 (Low) and 34.832.0015 (Low). Carried.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution declaring the cost of Project 5-A-16. Carried 7-0.

Moved by Council Member King, seconded by Council Member Austin, adopting resolution adopting the assessment roll for Project 5-A-16. Carried 7-0.

PETITIONS AND REQUESTS:

Moved by Council Member Enright, seconded by Council Member Austin, approving a resolution accepting gifts to the City of Austin. Carried 7-0.

Director of Administrative Services Tom Dankert requested the Council approve two budget adjustments for 2016. The first adjustment would be the specific carry-over items from the 2015 budget that were not spent by departments and therefore requested to be moved into 2016.

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson, adopting a resolution approving 2015 budget carryovers items into 2016 – budget adjustment number 2. Carried 7-0.

The second budget adjustment would be for additional items approved by the Hormel Foundation that were not included in the original 2016 budget.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving 2016 budget adjustment for additional Hormel Foundation grants – budget adjustment number 3. Carried 7-0.

Moved by Council Member Austin, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 309 3rd Avenue SW, Hauer Property. Carried.

CITIZENS ADDRESSING THE COUNCIL

Al Lunt, 4002 13th Street NE, requested the City remove the snow on the street in Woodhaven Addition which was annexed into the City a few years ago.

Public Works Director Steven Lang stated the roadways were private roads when in the township and when they were annexed into City they didn't become public roads. The roads are not built to City standards and wouldn't be wide enough for plowing. It is the City's policy that roads need to be built to City standards prior to being turned over to the City for maintenance.

REPORTS

Council Member Jordal stated the community education advisory committee recently met and the summer activity book will be released soon.

Council Member-at-Large Anderson stated the Matchbox Children's Theatre will present Story Stew at the Paramount Theatre this coming weekend.

City Administrator Craig Clark stated Senator Sparks is pushing a bill forward for broadband for communities such as Austin.

Park and Recreation Director Kim Underwood stated the summer brochure out and registration is being accepted, Community Pride Day will be held on April 30th from 9-12 at VFW, and the Red bike program will begin the weekend of April 15th.

Moved by Council Member Austin, seconded by Council Member King, adjourning the meeting to April 18, 2016. Carried.

Adjourned: 5:59 p.m.

Approved: April 18, 2016

Mayor: _____

City Recorder: _____